



### **New Policies Beginning Fall 2016**

Beginning in the Fall of 2016, there will be three types of student parking:

- Resident Premium (fee based)
- Commuter Premium (fee based)
- Standard (free)

Resident students will have the option of purchasing Premium Parking Decals for \$50 per semester. These premium resident decals will permit parking in any of the designated parking lots closest to residence halls. Resident students who do not purchase Premium Parking Decals will be issued free Standard Parking Decals that will allow them to park in the designated open parking lots on campus.

Commuter students will also have the option of purchasing Premium Parking Decals for \$50 per semester. These Premium Commuter Decals will allow students to park in any of the designated commuter parking lots closest to the classroom buildings. Commuter students who do not purchase Premium Parking Decals will be issued free Standard Parking Decals that will allow them to park in the designated open parking lots on campus. Please note:

1. The number of decals issued will be limited to the number of parking spaces available in each type of lot.
2. The opportunity to purchase Premium Parking Decals will be based on a combination of class seniority, registration status, and residence hall assignment, in addition to being on a first-come-first-served basis.
3. All vehicles will be required to have one of the three types of decals to park on campus. Our campus is relatively small and centralized. Students who do not purchase parking decals will find that even the open parking is located closer to residence halls and classrooms than at most other colleges.

**Registration for Parking will begin July 1<sup>st</sup> 2016; Access CRIS account now to register**

### **Parking Policies**

All students operating or parking motor vehicles on campus must register their vehicles through the Office of Student Life or Campus Safety. Here are a few rules to remember:

- Students must have a decal properly placed on their vehicle to park on campus. Failure to properly display a decal on a vehicle can result in monetary fines and/or being towed. Place parking permit in one of the locations indicated so the permit is unobstructed and can be clearly seen from behind the vehicle. These locations are applicable to all vehicles. All other locations are not acceptable
- Students will only park in lots that correspond to the decal assigned to them. Students will not park in lots designated for faculty and staff
  - Commuting students with premium fee-based decals must park only in commuter or standard lots.

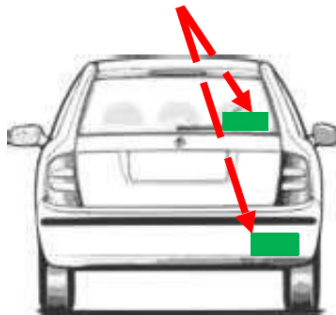


- Resident students with premium fee-based must park in their designated parking areas. For example: Drum residents must park in the Drum resident's parking lot. Melton Hall residents must park in the Melton Hall parking lot.
- Students with standard parking decals must only park in the standard lots indicated on the map.
- In order to secure a decal, students can register their vehicle through the Office of Student Life or Campus Safety. Access to parking registration can be obtained on each student's CRIS account or student checklist.
- Parking is prohibited in designated Fire Lanes, by Fire Hydrants, or near any yellow or red marked area.
- Parking is prohibited in No Parking and/or Tow-away Zones.
- Parking is prohibited in areas not identified for parking on the parking map. E.G. Students will not park on grass, sidewalks, city streets, near Waste Management dumpster access, etc.
- Improper parking within parking lots will result in fines. Students will not leave vehicles parked outside of clearly marked parking spots. E.G. On grass, medians, double-parked, or blocking flow of traffic through parking lot, etc.
- Parking in Handicap spaces without a proper permit will result in fines.
- Parking lots are provided for the benefit of students, faculty and staff; however, Emmanuel College is not responsible for damage to / theft of vehicles or theft of items in the vehicle. In the event of damage or theft a report can be filed with the Franklin Springs Police or Franklin County Sheriff's Office by calling 706.384.7118.
- Temporary parking permits can be issued for a limited time if the currently registered vehicle is out of service for a short period. Temporary permits can be obtained from the Office of Student Life during normal business hours.

### **Proper Parking Permit and Hanging Tag Locations**

#### **Proper Parking Permit and Hanging Tag Locations**

**Students: Place parking permit in one of the location indicated to properly display so the permit is unobstructed and can be clearly seen from behind the vehicle. These locations are applicable to all vehicles All other locations are not acceptable**





**Parking Violations**

- Parking violations are assessed and posted to the student’s account.
- Parking fines should be paid within 10 class days of the receipt of the ticket. Students with outstanding parking fines at the end of the semester may not be permitted to register for the following semester. Each violation will be assessed independently.
- Two or more fines may be applied if vehicle is in violation of more than one offense.

Parking Violations	Per Semester		
	1 <sup>st</sup> , 2 <sup>nd</sup> Offense Fine	3 <sup>rd</sup> -5 <sup>th</sup> Office Fine	6 <sup>th</sup> + Offense Fine
Parking in an Improper Lot for Parking Permit	\$25	\$50	\$250
Parking in a Fire Lane or Fire Zone	\$50	\$100	\$500
Blocking Access to a Fire Hydrant	\$50	\$100	\$500
Parking in a No Parking Zone	\$25	\$50	\$250
Parking in a Tow Away Zone	\$50	\$100	\$500
Parking in a Handicap Space without a Proper Permit	\$50	\$100	\$300
Parking in an Area not Marked for Parking	\$25	\$50	\$250
Parking Improperly	\$25	\$50	\$250
No Parking Permit Visible	\$50	\$100	\$500

**Parking Forms:** Parking Ticket Appeal Application (Log in to CRIS to access the online form.)

Traffic tickets may be appealed through the Traffic Appeals Committee. The Traffic Appeals Committee meets as needed, and individuals who have submitted appeals will be notified by email when the Committee plans to meet. Appellate applications may be completed online. Filing an Appellate Application does not guarantee the ticket will be forgiven or reduced. Applications for appeals must be filed within ten (10) class days of the receipt of the ticket. Any appeal application received after that time will not be considered.